



Role of Chairman

1. The Chairman can be either a man or woman.
2. He/She is responsible for organising and chairing meetings and for setting the agenda in consultation with the Secretary.
3. He/She will monitor what is being done by BPTP in order to make sure that any performance in preparation is progressing.
4. He/She will liaise between the Director, Producer, Stage Manager, Child Protection Co-ordinator and others to facilitate the smooth running of the group.
5. He/She is responsible for seeing that members of the group follow group policies and guidelines.
6. He/She is responsible for ensuring policies are up to date.
7. He/She has a casting vote in case of a tied decision.